

ERASMUS EXCHANGE

Information Sheet for Incoming Applicants

Institution	
In national language	Hochschule für bildende Künste Hamburg (HFBK)
Name of Head of Institution	Martin Köttering, President
Erasmus code	D HAMBURG 04
Address	Lerchenfeld 2
Postal code, city	D-22081 Hamburg
Country	Germany
www internet address	www.hfbk-hamburg.de
Departments and general information	
International Relations Department	
Head of International Relations Department	Dr. Andrea Klier
Address	see above
Phone	+49-40-428 989 207
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E-mail	andrea.klier@hfbk.hamburg.de
Coordinator of the Erasmus Exchange Programme	Dorothea Richter
International Office	Room 144
Phone	+49-40-428 989 265
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E-mail	internationaloffice@hfbk.hamburg.de
Erasmus departmental coordinator	HFBK Professors
Phone, fax, e-mail	see at www.hfbk-hamburg.de
Academic calendar	
Winter term each year	01.10. - 31.03.
Winter study period (compulsory lectures, classes)	05.10. - 06.03.
Winter study period (free of lectures, classes)	07.03. - 31.03.
Christmas Holiday	19.12. - 04.01.
Application deadline for Erasmus exchange students for autumn & spring term	Applications are possible once a year only: 15.04.2010 (online application) 30.04.2010 (sending portfolio by post)
Spring term each year	01.04. - 30.09.
Summer study period (compulsory lectures, classes)	01.04. - 14.07.
Graduation work presentation	February and July each year
Summer study period (free of lectures, classes)	15.07. -30.09.
Application requirements	Applications of incoming exchange students must be authorized by the home institution. Portfolio / CD recording /C.V., and a letter

	<p>of motivation are required. These should be sent by <u>post</u>. Hochschule für bildende Künste reserves the right to select incoming students.</p> <p>Please do not attach DVDs to your application. Applications sent by post will be accepted, only.</p>
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